COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4
<ul> <li>(1) Topic (one sentence description of the decision being sought)</li> <li>(2) Who will take decision</li> <li>(3) Give Date or Period within which decision is to be taken</li> <li>(4) Directorate Contact</li></ul>	<ul> <li>(5) Principal         Groups/Organisations to be         Consulted before Decision is         made</li> <li>(6) Method of Consultation</li> </ul>	<ul> <li>(7) Name of person(s) to whom representations can be made ⋈ ☎</li> <li>(8) When should they be made by (closing date)</li> </ul>	<ul> <li>(9) List background documents submitted to Cabinet in respect of the decision</li> <li>(10) Is this information unrestricted or exempt</li> <li>(11) Date first entered in Notice</li> </ul>
KEY 23/22/23  (1) Cabinet considers the results of the public consultation and adopts the St Margaret's Bay Conservation Area Character Appraisal  (2) Cabinet  (3) 7 November 2022 and 6 March 2023  (4) Alison Cummings, Principal Heritage Officer – alison.cummings@dover.gov.uk; 01304 872464	<ul> <li>(5) Statutory organisations, public, private and voluntary sector organisations</li> <li>(6) This will be undertaken in accordance with the requirements of the Statement of Community Involvement</li> </ul>	(7) Sarah Platts, Head of Planning and Development – sarah.platts@dover.gov.uk; 01304 872398  (8) 20 February 2023	(9) Cabinet reports (10) Unrestricted (11) 7 October 2022

## **Brief Details of Item:**

(Please provide information about the contents of this item and the reason for decision.)

The Dover Heritage Strategy identified a need for all of the district's conservation areas to be appraised to assist with understanding their importance and in formulating plans to ensure their special character is maintained or enhanced where appropriate. The draft St Margaret's Bay Conservation Area Character Appraisal has been subject to public consultation for a period of 6 weeks (as agreed by Cabinet on 7 November). The results of the formal public consultation exercise will be reported back to Cabinet and agreement sought to approve the Appraisal as a material consideration for planning purposes.

## Deadline for Item:

(Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)

6 March 2023 - Cabinet approves the St Margaret's Bay Conservation Area Character Appraisal.